



October 2017

New Process for HST Grant Funding Allotments

Upcoming changes to grants to mitigate uncosted carryover.

This document provides information on upcoming changes to the funding allocation process for the HST grants program. It addresses when the changes will occur, what the specific changes are, and what grants are affected.

When will the changes become effective?

Beginning in October 2017, changes will be made to the process for allocating funding to grants. These changes will provide institutions immediate access to funding through automatic funding releases based on invoice totals and payments issued.

What is the new process?

Previously, the amount of funding available upon grant award was determined as a percentage of the approved grant amount. Future grant funding became incrementally available according to the scheduled dates listed in the grant award document.

With the new process, the amount of funding available upon grant award will still be determined as a percentage of the approved grant amount and future grant funding will also still become available in increments, but availability will be based on invoicing and payments instead of a pre-established schedule. When 90% of the current funding is invoiced and paid, the next incremental funding allotment will become automatically available. STGMS will issue a grant award document stating the updated funding amount.

Approved Amount	Available at Award	Available at 90% expended
Up to \$30,000	100%	
Up to \$50,000	50%	50%
Greater than \$50,000	20%	20% in equal increments

Auto-monitoring expenditures and rephasing

STGMS will auto-monitor expenditures. If \$0.00 expenditures are reported during the first nine (9) months of the period of performance, the grantee will be notified that no expenditures have been reported. If no expenditures are reported within twelve (12) months, the grantee will be notified that the available funding will be reduced by 50%. *Note that this does not affect the grant award amount, merely the available funding will be rephased and reallocated based on expenditures.* When expenditures of the remaining available funds reach 90%, an incremental funding allotment will be automatically released.

What grants will be affected?

The new process will apply to all new grant awards. Continuation and supplemental grants will revert to the new process when funds for the new grant award amount are made available. Funding for existing awards will continue to be released according to the schedule in the most recent grant award or amendment document.