WEB-BASED STGMS
FREQUENTLY ASKED QUESTIONS

I would like to create a list of possible PIs at my institution that would be affected by this change. Is it possible for me to generate that list through your system or can you provide the list?

To get a list of investigators that may be affected by this transition, log into the current STGMS, select the “Reports” menu item, and select Grant Reports. This will give you the list of grants at your institution, with the Investigator’s name.

Select the table, copy and paste it into an Excel spreadsheet if you want to manipulate the data in any other way than it is currently formatted.

Will all existing historical documents (submitted by January 23, 2014, midnight EST) be carried over and then accessible in the new system?

All documents that have been submitted, including reports, requests, budgets, narratives (PDFs), etc. will be accessible through the new STGMS. Documents with a status of “Saved” will not transition and will be lost.

Does this mean a newer version will be available for reporting on completion of existing or future awards?

Yes, the web-based version of STGMS will be released at 9 a.m., January 28, 2014, and replaces the current program for performing grants administration functions, including financial and performance reporting, budget submission, request submission, etc.

Are there any steps our institution needs to take before the new system is implemented? Should we prepare for this in any way?

Other than submitting pending budgets, reports or requests, no further steps are immediately required.

Will we still be able to log into the web-based STGMS using our current passwords, or will they need to be updated?

Usernames and passwords will change with the web-based STGMS. Information regarding password changes is included in the ‘SNEAK PEAK’ attachment. Additional instructions will be sent on January 28, 2014.