

# Interim Performance Report

**Grant #** HST-HF2-XXXXX.001-A

**Contract Number:** NAS5-26555

**Title:**

**Investigator:** *[enter Faculty Contact name]*

**Host Institution:**

**Institution ID:** if applicable

**Scientific PI:** *[enter Fellow's name]*

**Start Date:** mm/dd/yyyy

**End Date:** mm/dd/yyyy

**Request Date:** *[date of report]*

**Submitter:**

**Reporting Period: From** mm/dd/yyyy **To** mm/dd/yyyy

## Hubble Fellowship Program

### Summary of Project Activities

1. Brief description of the primary objectives and scope of the project
2. Brief description of the findings
  - Include a brief description of research plans for the upcoming year.
  - Section should be approximately 1 page in length
3. Name and date (or anticipated date) of the publication of results
4. Suggestions and additional comments
  - List conferences and scientific meetings attended, talks given by the Fellow, observing trips taken, and any other relevant scientific activities.

The Faculty Contact must send a brief signed letter assessing the Fellow's research performance during the past year. This letter can be scanned and emailed as an attachment to:

Dr. Claus Leitherer  
Hubble Fellowship Program Office  
STScI  
3700 San Martin Drive  
Baltimore, MD 21218  
Email: [leitherer@stsci.edu](mailto:leitherer@stsci.edu)

**DEADLINES for Performance Reports and Faculty Contact letters are:**

**Annual Performance Report and Faculty Contact Letter:**

**By May 31 each year for the first two years of the fellowship.**

**Final Performance Report and Final Faculty Contact Letter:**

**90 days after the end of the Fellowship appointment.**